

LODSWORTH PARISH COUNCIL

DRAFT Minutes of a meeting held at Lodsworth Village Hall
On Monday 10th July 2017

Present: Councillors Justina Leitaio, Charles McKee, Caroline Neville, Paul Phillips (Chair) and James Rees

In attendance: Mrs Helen Cruikshank, Parish Clerk
District Councillor Francis Hobbs
County Councillor David Bradford

PARISH COUNCIL AGENDA

Comments and Questions from members of the Public

There were no members of the public present.

38/17 To note apologies for absence

Apologies were received from Councillor Victoria Anderson.

39/17 Declarations of Interest

There were no declarations of interest.

40/17 Co-option of Councillor/Three Councillor Vacancies

The Clerk announced there were three interested parties in the vacancies. Anyone interested is encouraged to come along to the next meeting in September.

41/17 Minutes of the previous Parish Council Meeting

The minutes of the Annual General Meeting held on Monday 15th May 2017 were approved and signed as a correct record.

42/17 Reports from the elected representatives of Chichester District Councillor and WestSussex County Council

Paul Phillips welcomed David Bradford as our new West Sussex County Councillor. County Councillor Bradford said he was still in the process of learning the job and meeting as many people in his large ward as possible. He said he was happy to talk to anyone and preference was by email david.bradford@westsussex.gov.uk He sits on 6 committees and so far has found everyone very friendly. Any problems of a County nature then please don't hesitate to contact him and he will find out the correct person to speak to at WSCC and go and see them face to face. Paul Phillips emphasised the road problem with Gills Lane/Heath End Lane just past the corner after the village hall entrance with the damaged bollards and passing bay which has been created with deep trench and needs attention.

District Councillor Francis Hobbs reported that Cowdray Polo Club has put up consideration signs for this season and it is hoped this is a step forward for relations with the local community. They are keen to make polo more accessible and bring the community closer. Ideas for help in doing this are welcomed, i.e. reduced price Gold Cup tickets or end of season BBQ? There certainly seems to be a willingness to do more to engage with the local community. Leaflets were handed out to all the polo lorry drivers at the beginning of the season with rules of the events and it is hoped this is also a positive step.

DC Francis Hobbs along with Caroline Neville and Victoria Anderson had attended the King Edward VII meeting who readily admit they need to do more locally and must further advertise locally to enable them to find tradesmen and craftsmen close by to do work at the site. At the end of the development the site will be home to 162 apartments and 247 houses.

DC Francis Hobbs then spoke of the three proposed development sites in Easebourne for 60 new homes. The three sites were the old primary school site on Easebourne Street, on Egmont Road by the allotments and recreation ground and at the Cowdray Works Yard. He said if the Parish Council has views then it should make representation to SDNP/CDC on the pre-applications. Councillors raised concern with regard infrastructure; an already full to capacity doctor's surgery and local schools plus the rural local roads aren't suitable for an increase in volume of traffic. The constant hold ups trying to get through Midhurst, not helped by the on-road parking opposite the BP garage was stressed as a problem. County Councillor Bradford said he would take a look at this when he next drove past as highways is a County matter.

43/17 Working Party reports

- **Highways:** A complaint had been received from a parishioner about the general bad state of the roads. Clerk to chase the repairs to the nasty potholes on Jobsons Lane which had been reported 4 plus months ago. Paul Phillips reported WSCC had cleaned some parish drains recently but the one in front of the allotments was still blocked. Clerk to take photo and report this. Paul Phillips said he would ask Deryck Hamon whether this part of the road could be looked at on the next tidy up day too.
- **Speedwatch:** Charles McKee said three people had completed the on-line training. He urged the other volunteers to do this so that the project can progress and start in earnest as soon as possible.
- **Footpaths, Hedges and Rights of Way:** James Rees said that the footpaths were currently very overgrown and there are lots of brambles everywhere. Still waiting for works to be carried out and the broken stile to be repaired adjacent to Eel Bridge. He would chase this, Clerk to send him the new WSCC ranger's details.
- **Playground:** Paul Phillips reported the ROSPA report had been received and several non-urgent issues highlighted. Caroline Neville said that Peter South was mending the fence on the left-hand side of the playground. Charles McKee had kindly fixed the toddler swing seat. Charles McKee and Paul Phillips had met with Sussex Land Works and looked at the play area and assessed the best way forward with regard the groundworks project. This would include top soil levelling, rolling and seeding plus treating all the wooden posts and fences, maintenance on the fencing and then removing all the bumps and lumps in the play area at a cost of £6,000. The works would take an estimated 2 weeks and then the area would need to be closed for 6 weeks for the grass to grow. Sussex Land Works could start this on 11th September. A comparison quote would strive to be obtained. Clerk to put a notice in Outlook forewarning of a possible closure in mid-September. Concern was raised regarding the on-going problem with the tension on the zip wire. It was suggested guywires were put on the A-frames to anchor and make it safer. Clerk had asked Playsafe Playgrounds to quote for the minor repairs as identified in the ROPSA report. Paul Phillips said he would organise another quote for comparison.
- **Allotments:** Paul Phillips reported all was going well at the allotments. It had been agreed with a neighbouring resident to organise for a professional to coppice the hazel tree with a 50/50 split of the cost. Paul Phillips added that the allotments need a new strimmer and the mower need mending. Considerable time has been spent clearing up plots where tenants have left. It was agreed all new leases should contain a clause that states on vacating an allotment plot, it should be left in a clean and tidy state or the Parish Council will charge a clearing fee.
- **Parish repairs:** Caroline Neville reported that Peter South is to clean the fingerboard/post at the Lickfold bridge junction as this is no longer maintained by WSCC Highways. With regard the village shop sign on the new bus shelter, the Parish Council is still awaiting confirmation on the exact measurements and location but it is hoped the sign will block the sides and give the protection some bus users had previously commented upon. She said there was no news on a second bus shelter on the A272. Clerk to contact Ben Law for an update and write to the fete committee with a request for help in funding this. The Clerk said that Graffham Parish Council had finally repaired the jointly owned notice board in Selham and it is looking much better and more functional.
- **Winter Plan and Operation Watershed:** Clerk reported the Winter Community Offer for 2017/18 had just come through from WSCC. She would liaise with Justina Leitao to update this year's winter plan and grit bin audit for the parish for 2017/18. Paul Phillips said he would organise removal of the damaged grit bin by the BT cabinet on Gills Lane.

- **Planning:** The Clerk reported the appeal for the proposed replacement dwelling at the Bakehouse in Lickfold had been dismissed by the Planning Inspectorate. Since the last meeting the Parish Council has discussed the following planning applications:

SDNP/17/02106/HOUS

Location: Snapelands Surrey Road Lodsworth GU28 9DR

Proposal: Erection of garage.

SDNP/17/02238/HOUS

Location: 181 Brickyard, Surrey Road, Lodsworth GU28 9DR

Proposal: New first floor rear dormer window, removal and infill of first floor south window and existing ground floor north window replaced by new door

SDNP/17/02225/HOUS and SDNP/17/02226/LIS

Location: 1 Gibbs Cottages Surrey Road Lickfold Lurgashall GU28 9DX

Proposal: Two storey rear extension, new porch and associated alterations, repairs and maintenance

SDNP/17/01759/FUL

Location: Gentils House Lickfold Road Lodsworth GU28 9EY

Proposal: Proposed change of use of outbuilding to holiday let and/or annex.

SDNP/17/02908/HOUS

Location: Bluebell Cottage 1 The Croft Lodsworth GU28 9BW

Proposal: Single storey side extension.

Since the last meeting, Chichester District Council/South Downs National Park has made the following decisions:

SDNP/17/01601/DCOND

The Great House Langham Lane Lodsworth GU28 9DA

Discharge of condition 7 from planning permission SDNP/15/05588/LIS

Decision: Approved

SDNP/17/00428/HOUS

Jasmine Cottage The Street Lodsworth GU28 9BZ

Proposed construction of garden walls, two timber storage sheds, a greenhouse and new timber fences and decking to the rear of the property

Decision: Approved

SDNP/17/01878/HOUS

2 Upper Elidge Farm Highstead Lane Bexley Hill Lodsworth Petworth West Sussex GU28 9EA

Single storey extension on south west elevation, internal and external alterations

Decision: Approved

SDNP/17/01608/DCOND

The Great House Langham Lane Lodsworth GU28 9DA

Discharge of Condition 3 of planning permission SDNP/14/03104/LIS - Fire surround details

Decision: Approved

SDNP/17/00816/DCOND

Rose Cottage The Street Lodsworth West Sussex GU28 9DA

Discharge of conditions 1, 2, 4 and 11 from planning permission SDNP/16/00443/HOUS

Decision: Approved

SDNP/17/02225/HOUS and SDNP/02226//LIS

1 Gibbs Cottages Surrey Road Lickfold Lurgashall GU28 9DX

Two storey rear extension, new porch and associated alterations, repairs and maintenance

Decision: Refused

SDNP/17/02106/HOUS

Snapelands Surrey Road Lodsworth GU28 9DR

Erection of garage

Decision: Approved

SDNP/17/02107/LIS

Snapelands Surrey Road Lodsworth GU28 9DR

Erection of garage

Decision: Withdrawn

SDNP/17/02813/DCOND

Rose Cottage The Street Lodsworth West Sussex GU28 9DA

Discharge of condition 6 of listed building consent SDNP/16/05850/LIS

Decision: Approved

SDNP/17/02283/DCOND and SDNP/17/02284/DCOND

May Cottage The Street Lodsworth West Sussex GU28 9DA

Discharge of condition 3 from planning permission SDNP/16/02707/LIS and SDNP/16/02627/HOUS

Decision: Approved

44/17 Dog Fouling

It has been brought to the attention of the Parish Council that there has been a noticeable increase in dog fouling in the village and at the recreation ground. The Clerk has put an article in Outlook for the past two months encouraging dog owners to be more responsible. She has investigated costs and the dog litter bins themselves are £150-300 each plus installation and collection. Unfortunately though Chichester District Council's weekly dog litter bin collection service is currently at full capacity. Clerk to put a further notice in Outlook, highlighting laws and dog warden's ability to fine those not picking up dog mess in public places.

45/17 Financial Matters

- The Council's current financial position of £23,009 was noted.
- The bank reconciliation at Appendix 4 was noted.
- The schedule of accounts submitted for payment at Appendix 5 was noted. Payments were authorised for N A Pearman (Play Area grass cutting) @ £110, WSCC (Clerk's June 2017 Salary) @ £439 and Mrs Helen Cruikshank (Q1 Exps) @ £84.

46/17 Reports back from meetings attended by Councillors

Caroline Neville asked whether Lodsworth Parish Council wants to comment on the three proposed housing sites in Easebourne. All agreed that a comment should be submitted given these developments would put added pressure onto the current infrastructure. Concern was also raised with regard to adequate on-site parking and design of the houses. Clerk to compose a letter and send round to Councillors for comments and approval.

47/17 Clerks Report including any correspondence

Clerk spoke of two forthcoming meetings:

- All Parishes Meeting - Wednesday 20th September at East Pallant House (7-9pm, buffet from 6.30pm)
- Joint Community Forum meeting - date and venue tbc

Concern was raised to the increased number and high speeds of motorbikes using the A272. Clerk to contact the Police with the issue.

48/17 Matters to be included on the next agenda

Co-option

Please let the Clerk know of any additional items for the agenda by Monday 4th September 2017

49/17 Date of next Parish Council meeting - Monday 11th September 2017 at 7.30pm

The meeting was closed at 9.30pm

SIGNED:.....

DATE:.....